

Cloudbeds


Client Instructions

Version 02 - 05.13.2024

Client Set-up Requirements

For customers wanting to add a integration with Cloudbeds and Actabl please follow the steps below :

- In the **Cloudbeds Marketplace**, search for the **ProfitSword by Actabl** app:



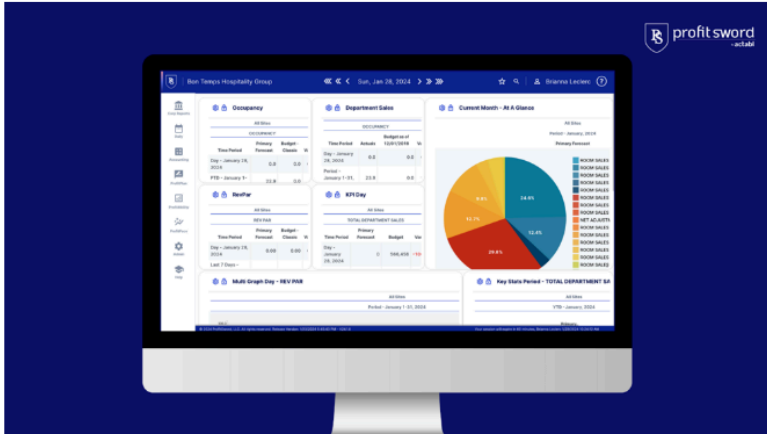

ProfitSword by Actabl
Developed by: Actabl
App Type: Business Intelligence
Maximize performance with unified data views, detailed analytics, and robust reports.

[CONNECT APP](#) [SUPPORT ARTICLE](#)

ProfitSword by Actabl turns data into insights, boosting efficiency and performance. Access finances, budgets, and sales with 250+ integrations. Enhance decision-making, easily create and share reports, and monitor your business.

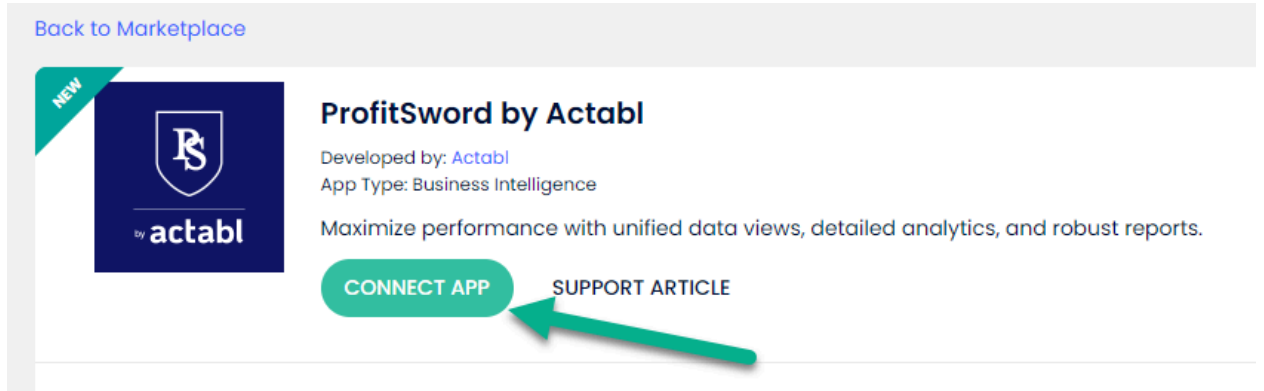
[LEARN MORE](#)

- > Dashboards: Automate custom data visualization, online or mobile.
- > Income Journal: Streamlined daily revenue insights for finance teams.
- > Forecast & Budget: Unified visibility for comprehensive planning.
- > Business Plan: Centralized data and documents for clear team strategy.
- > Sales Pace: All-in-one sales view simplifying performance tracking.



actabl

- Click on the **CONNECT APP** button. This will then send an email to Actabl with the property API Key indicating that your Cloudbeds account has been connected to the **ProfitSword by Actabl** app



- Proceed with opening a support ticket and request the **Cloudbeds** integration set-up.
- Please provide the property name in the ticket and any applicable details for the support team to set-up the property.

Actabl Set-up Requirements


- Once a ticket has been opened, a member of the Actabl Technical Services team will respond and will let you know if the API key has been received or if there was an issue with receiving the API key.
- Please allow up to 48 hrs for the team to respond back to your ticket once it has been opened. This serves as a good window for the support team to complete the authorization url set-up which requires setting up some site options for the property.
- Once the Cloudbeds set-up is completed by the support team, the data will start to flow in automatically daily.

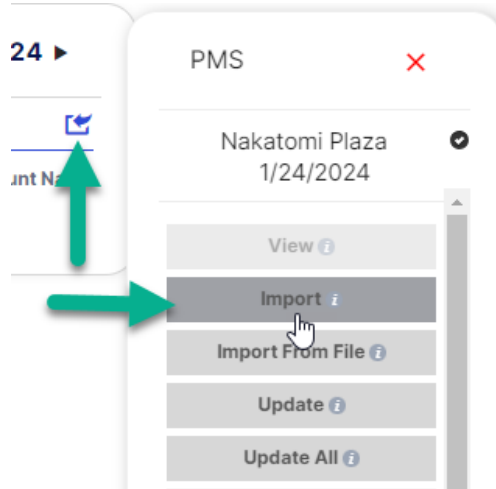
actabl

Manually Trigger the Cloudbeds Import:

The Cloudbeds import is automated but can also be manually triggered through

> Property Selection > Daily > Import PMS > Select Date to import

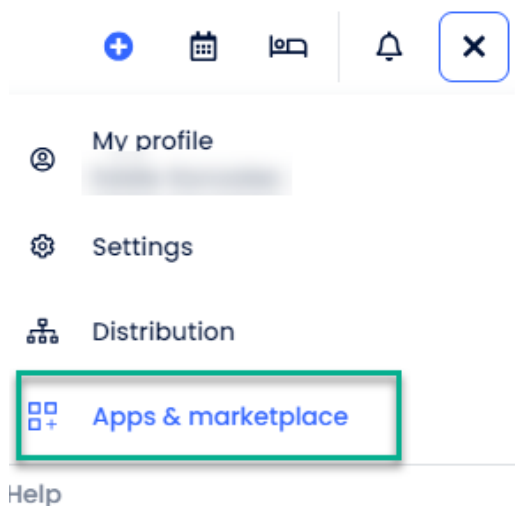
> Click the  on the far right > Click Import.



This will trigger the Cloudbeds handler to import the data for the date that was selected.

Disconnecting the Profitsword by Actabl Integration with Cloudbeds

- To disconnect the Cloudbeds app from Actabl, go to your account settings and click on **Apps & Marketplace:**




actabl

- Under the tab **Connected Apps**, find the **Profitsword by Actabl** app and click **Disconnect**:

Marketplace Apps **Connected Apps**

- All third-party applications will redirect you to Cloudbeds to authorize their access to your Cloudbeds data.
- Disconnecting an app or deleting an active API session will block access to any app integrations using that connection.

CONNECTED APPS



PROFITSWORD BY ACTABL
Company: Actabl

Maximize performance with unified data views, detailed analytics, and robust reports.

[APP PAGE](#) [SUPPORT ARTICLE](#)

APP TYPE	Business Intelligence
PLATFORM	Cloudbeds
MYGROUP SUPPORTED (MULTI-PROP)	No
DATE ENABLED	01/29/2024 Details
USER	[REDACTED]
PERMISSIONS	Read, write and delete any information

DISCONNECT ←

- Please open a support ticket: <https://profitsword.na1.teamsupport.com/dashboard>
- In the ticket, please let the support team know that you would like to disconnect the **Cloudbeds** integration for the property needed.
- The support team will go into the property's site options and import schedules and remove any necessary settings and finish disconnecting the **Cloudbeds** integration from **Actabl**.